

30<sup>th</sup> June 2020

Dear Parent/Carer

### **Enrolment and Induction at Carr Manor Community School**

Welcome to Carr Manor Community School. We are very much looking forward to your child joining us in September 2020 and hope you find the information below useful.

#### **Enrolment at Carr Manor**

Unfortunately due to Covid-19 and current guidelines, we are unable to host our annual Enrolment Evening and traditional Transition Days. However, we feel it is still really important that pupils get an opportunity to spend some time with us before the summer break. Therefore, we will be inviting you and your child to a 'Meet Your Coach' event during w/c 13<sup>th</sup> July, where you will be able to speak to your child's coach for the first time. Your child's coach will be contacting you soon about timings and dates. During the event, you will also be able to find out further information about their September start, as well as being able to purchase uniform. The school office will also be open for purchasing and collection throughout the holiday period.

#### **Summer School and Building Relationships**

We are also hopeful that we will be able to offer to all of our new Year 7s an invite to our Summer School which is being held during w/c 10<sup>th</sup> August. Your child will be able to attend one of the identified days, and be given the opportunity to meet up with other pupils who will be joining Year 7 in September. A wide range of activities will be on offer for them to partake in.

We hope that all pupils will be able to attend one of the Summer School activity days. Please complete the attached reply slip confirming your child's attendance and what day of w/c 10<sup>th</sup> August you would like them to attend. Numbers on each day are limited, so please be flexible with which days your child can attend. This slip should then be returned to the school address by Friday 10<sup>th</sup> July 2020, or alternatively, reply to: [Admissions@carrmanor.org.uk](mailto:Admissions@carrmanor.org.uk).

#### **Induction in September**

We will be in further communication with you around what your child's induction programme will look like in September 2020.

#### **Carr Manor Community School Webpage**

We are currently in the process of putting together a range of materials, to support your child with their transition from primary to secondary school. This webpage will include a virtual tour of the school building; an induction Coaching Chronicle; videos around expectations and an opportunity for pupils to engage in subject specific activities over the summer break. Please keep checking our website for further details.

EXECUTIVE PRINCIPAL: SIMON FLOWERS  
 PRINCIPAL: LUCIE LAKIN  
 CARR MANOR ROAD, LEEDS, LS17 5DJ TEL: (0113) 3368400 FAX:(0113) 2888265 WEB: WWW.CARRMANOR.ORG.UK EMAIL: INFO@CARRMANOR.ORG.UK

We look forward to meeting you very soon.

Yours faithfully,



Simon Flowers

**Executive Principal**

**Summer School Activity Day at Carr Manor Community School**

**Reply Slip**

Please complete the information below and return to Emma Farrer, Carr Manor Community School, Carr Manor Road, Leeds LS17 5DJ or email [admissions@carrmanor.org.uk](mailto:admissions@carrmanor.org.uk) no later than Friday 10th July 2020.

**Pupil Name (please print):** .....

**Summer School**

<input type="checkbox"/>	Monday 10 <sup>th</sup> August – 9,30am-2.00pm
<input type="checkbox"/>	Tuesday 11 <sup>th</sup> August - 9.30am - 2.00pm
<input type="checkbox"/>	Wednesday 12 <sup>th</sup> August - 9.30am - 2.00pm
<input type="checkbox"/>	Thursday 13 <sup>th</sup> August - 9.30am - 2.00pm
<input type="checkbox"/>	Friday 14 <sup>th</sup> August - 9.30am - 2.00pm

(please tick all the days that your child is able to attend)

**Pupil Name (please print):** .....

**Contact telephone number:** .....

**Email address:** .....

**Any medical conditions/allergies:** .....

**Print Name (Parent/Carer):** .....

**Signature (Parent/Carer):** .....

**Date:** .....